

Custodial Cleaning Guidelines

Home cleaning schedule and home organizer planner is designed to guide you in a deep clean, as well as assist with your regular housekeeping routine. This book has a great system in place, this simple format is perfect to get your home and cleaning in organized and simplified. Detail - Tips: Everyday a little something cleaning routine, check floors, wipe counter, clutter and laundry. - Quick clean checklist : Supply list and Get start (checklist) of Whole house, Living paces, Kitchen, Kitchen Appliances, Bathrooms, Bedrooms. - Rotating cleaning checklist - Laundry cheat sheet. - The cleaning checklist / Monthly tasks. - 53 weekly cleaning checklist : Daily tasks, Daily checklist, note. and Room by Room plan. - 6 Blank notes for writing everything such as appointment, chore, etc. Size 6x9 Inch

Here is the ideal guide for understanding and preparing for the LEED AP O+M exam. Written by an expert who is a LEED consultant and partner at Green Education Services—a premier LEED exam preparation provider—Guide to the LEED AP Operations + Maintenance (O+M) Exam engages readers by breaking down difficult concepts in sustainable design and engineering in a clearly organized, straightforward manner that helps streamline the learning process. Covering the detailed concepts of the LEED for Existing Buildings: Operations + Maintenance green building rating system, this book is an all-inclusive resource for achieving successful results on the LEED AP O+M exam. A how-to reference that focuses on specific ways to improve cleaning efficiency. The book provides numerous step-by-step procedures, 30 checklists, and some 200 illustrations. Pitfalls and situations to avoid are treated. Acidic paper. No bibliography. Annotation copyright Book News, Inc. Portland,

This manual, published by the Illinois Association of School Boards, was designed to be used as a teaching tool and reference source for overseeing effective school maintenance. Section 1 describes the basics of good school maintenance, including managing the program, using computers, controlling energy costs, ensuring safe practices, designing buildings for efficient maintenance, and being informed about environmental issues. Section 2 details guidelines for operating cleaning and general building services, such as custodial operations, area cleaning programs, and equipment and supplies. A custodian's glossary is included. The third section provides guidelines for building maintenance, specifically, caring for the exterior and roof. Procedures for maintaining school grounds are detailed in the fourth section. The fifth section describes the maintenance of mechanical equipment, including heating and air conditioning systems, sanitary systems and fixtures, sewage treatment plants, and electrical systems. A management tools appendix contains a list of environmental resources; sections on cleaning and general building services, grounds maintenance, and mechanical equipment; and annual inspection checklists. (LMI)

The 20 chapters of this guide to custodial staffing in educational facilities are grouped into five parts addressing: (1) staffing, (2) evaluation, (3) special considerations, (4) staff development tools, and (5) case studies. The five chapters on staffing are all by Jack C. Dudley and are titled: "General Methods"; "The Mathematics of Change"; "The Space Inventory"; "Barton Hall--The Macro Staffing Solution; and "Custodial Areas and Scheduling--The Micro Staffing Solution." The three chapters on evaluation are: "The Cost of Cleaning" (Jack C. Dudley); "How Clean Are You? Determining Your Facility's Level of Cleanliness" (Philip L. Brown); and "Contracting the Cleaning" (Jack C. Dudley). Four chapters address special considerations: "Residence Halls" (Julia Wertz); "Healthcare Facilities" (Jim Adams); "K-12 Facilities" (Tom Spearing); and "Community and Vocational/Technical Colleges" (Jack C. Dudley). Staff development tools are discussed in three chapters: "Hiring, Orientation, and Standard Operating Procedures" (Judy A. Stead); "Training the Staff" (Paul Cortney); and "Team or Specialized Cleaning" (Jim Adams). The last five chapters provide case studies: "Analysis and Reorganization" (Julia Wertz); "Case Study: The Georgetown Experience" (Henry L. Wells and Richard P. Payant); "Case Study: The Toledo Experience" (Judy A. Stead); "Case Study: The Wooster Experience" (Julia Wertz); and "Case Study: The Georgia State Experience" (James E. Sears). Six appendices include information on custodial requirements and unique factors, space classification, standard space descriptions, standard space category matrices, normalized base times and standard activity list, and audit forms. (Contains 66 references.) (DB)

When school buildings are aging, a decision must be made as to whether to continue to maintain the existing building, renovate building, or build new. Very seldom is extending the existing buildings life over building a new building. If renovation costs exceed 50% of the cost of new construction, it is better to build instead of renovating. The taxpayers in your community will have much to say on whether to renovate or build new. Much emphasis should be given to taxpayer input before the school board makes a final decision. School administrators are responsible to the community for maintaining school buildings and they owe an explanation to the community of what has been done to protect existing school buildings. This book is developed to help aspiring teachers who want to become principals, business managers or superintendents, that existing buildings need to be properly maintained and functional and can continue to serve the public for many years to come.

Church leaders understand that managing the day-to-day operations of a church can be challenging because of limited resources, managing volunteer labor, and supporting the needs of the congregation. Smart Church Management: A Quality Approach to Church Administration, Third Edition is an updated guide for managing the resources of a church - which is people, time and money. This book provides tools and examples for decision making and problem-solving for church administration that is easy to understand and more importantly, quick to implement! This book also includes discussion questions to provoke thought and discussion for church teams. This book is ideal for ministry students, church boards, church leadership and church administrators.

This is a response to my dying wifes question Will you miss me?

The Head Custodian Passbook(R) prepares you for your test by allowing you to take practice exams in the subjects you need to study. It provides hundreds of questions and answers in the areas that will likely be covered on your upcoming exam, including but not limited to: principles and practices of building maintenance; building cleaning; understanding and interpreting written material; supervision; and other related areas.

Provides guidance on controlling asbestos-containing materials (ACM) found in buildings. Provides a current summary of data on exposure to airborne asbestos; gives survey procedures for determining if ACM is present in buildings; explains how to establish a special operations and maintenance program in a building found to contain asbestos; reviews technical issues confronted when assessing the potential for exposure to airborne asbestos, in particular indoor settings; suggests a structured process for selecting a particular course of action, and much more. Commonly referred to as the Blue Book.

Recognizing that education systems have been temporarily paralyzed in the past and likely will in the future—whether it's because of a natural disaster or a pandemic—this important volume offers critical insights about how schools can effectively carry forward the mission of educating

